Fitness to Reside Procedures



STAGE 1

Emerging Concerns

To report a concern, please contact either studentservices@bangor.ac.uk or undeb@undebbangor.com in the first instance.

Initial or emerging concern about a student's behaviour or wellbeing:

Student approached by relevant staff member (Mentor/Senior Warden/Student Services/Academic staff member).

Concerns outlined and student encouraged to discuss issues.

Student given information relating to sources of professional support within the University.

Student and staff member agree a date to meet within 1 month to review the situation. Key points and actions will be recorded and communicated to the student within 5 working days.



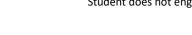
Staff concerns continue

Situation is discussed with the Head of Residential Life

Student does not respond and/or is unwilling to engage within the specified timeframe



Student does not engage



Student responds and co-operates

Student accesses support

Student addresses any behaviour or conduct issues

End of process



Student responds and co-operates



Continuing and/or Significant Concerns

Continuing or significant concerns about an individual student's behaviour or actions are being raised:

Student invited to meeting with the Head Warden or nominee to discuss the concerns and ascertain the student's perception of the identified issues and their impact.

Action Plan with timelines agreed to put in place support and to formally agree expectations for the student to observe. Key points and actions will be recorded and communicated to the student within 5 working days.

Action Plan submitted to Head of Residential Life and the Director of Commercial Services.

Consequences of not keeping to the Action plan clearly outlined.

STAGE 3

Serious or Persistent Concerns

Serious or persistent concerns are raised about an individual student's actions or behaviour, which are putting the health and safety, wellbeing of self and others at risk.

The Head of Residential Life, Director of Commercial Services or their nominee calls a Case Conference. Attendees to include:

- **Director of Commercial Services**
- The Head of Residential Life or nominee
- The Head of Student Support or nominee
- The Head of Governance and Compliance or nominee
- Appropriate representatives from the **Student Services teams**
- Member of Halls Warden team and/or Security where appropriate.

Potential outcomes



Enhanced Action Plan

The plan will have a specified review date, and the consequences of not adhering to the Action Plan will be made clear.

Action Plan submitted to the Director of Commercial Services and the Head of Residential Life.



Change of Accommodation

Recommendation for a possible change of accommodation to another block or site.





Student does not respond and does not co-operate, and when all avenues of support have been exhaust-

Approval sought from the Director of Commercial Services. Student is notified in writing within 5 working days.